

# Charter

of

# Stereolithography Users Group

The Charter was  
initialized on:  
September 29, 1988

# Stereolithography Users Group Charter

## SECTION 1.0- NAME

- 1 The name of this body shall be Stereolithography Users Group, hereinafter referred to as, "The USERS GROUP."
- 1 **The name of this body shall be North American Stereolithography Users Group, hereinafter referred to as, "The USERS GROUP."**

## SECTION 2.0 - PURPOSE and OBJECTIVES

- 2.1 The Users GROUP was established as a non profit organization to encourage and coordinate technical information exchange between users and to provide communication to 3D Systems, Inc., on hardware and software modifications. The objectives of the USERS GROUP are to:
  - 2.1.1 Encourage effective information exchange of non-proprietary strategies and applications by providing a forum for presentations and papers.
  - 2.1.2 Propose standards for 3D Systems for reporting of errors and improvement requests, and CAD application interfaces that comply with industry standards.
  - 2.1.3 Propose solutions to problems that involve basic modifications to hardware and software.

## SECTION 3.0 - Responsibility

- 3.1 The responsibility of The USERS GROUP is to influence The development and applications of Stereolithography by: conducting periodic meetings, distributing minutes of meetings, and establishing special task or interest groups when required.
- 3.2 The USERS GROUP is not responsible for any information received from any member. All strategies, special techniques, applications, or other information, disclosed by any member, either in written or in oral form, shall be considered non-proprietary and non-confidential. Any subsequent disclosure by any member shall not impose any liability whatsoever, for any reason, on the USERS GROUP, its agents, or members for damages allegedly arising from errors or omissions in the communication or information exchange.

## SECTION 4.0 - ACTIVITIES

- 4.1 Specific activities of The USERS GROUP include The following:

- 4.2 Hold periodic meetings for The purpose of conducting the business of the USERS GROUP, as defined in Section 2.
- 4.3 Establish special task or interest groups to study specific mutual areas of interest.
- 4.4 Identify problems and propose solutions or improvements, and recommend uniform practices and techniques to be used by The membership, and

#### SECTION 5.0 - MEMBERSHIP

- 5.1 Membership in the USERS GROUP Is available to all organizations, operators, and their repretntatives using a 3D Systems, Inc. Stereolithography apparatus.

#### SECTION 6.0 - OFFICERS

- 6.1 The officers shall be: Chairperson, Vice-Chairperson, Secretary, Treasurer, and Site Selection Coordinator. Officers shall be elected by secret ballot from the members of the USERS GROUP. The term of office for each of these positions is one year; however, in order to facilitate continuity, the Vice Chairperson will succeed the Chairperson in the second year. Therefore, the incoming Vice Chairperson agrees to a two year commitment.
- 6.2 The officers cannot be representatives from the same corporation.
- 6.3 The election of officers shall take place at the regular meeting of the USERS GROUP in The Fall of each year, and officers so elected shall serve until their Succossors are duly elected. The newly elected officers shall begin their term immediately upon election.
- 6.3 The election of officers shall take place at the annual business meeting of the USERS GROUP and officers so elected shall serve until their successors are duly elected. The newly elected officers shall begin their term immediately upon election.**
- 6.4 In the event of a vacancy of any office for any cause, the Executive Committee will appoint a successor to fill the remainder of the term from USERS GROUP membership. If the Vice-Chairman is appointed in this manner a new Chairperson shall be elected at the annual meeting.
- 6.5 The responsibilities of The Chairperson are to:
  - 6.5.1 Establish The timing and agenda for meetings.

- 6.5.2 Preside over meetings.
- 6.5.3 Appoint, guide and terminate special task or interest groups to conduct specific assignments as prioritize by The USERS GROUP, and
- 6.5.4 Conduct The next election of officers.
- 6.6 The Vice-Chairperson shall succeed the chair in the for the remainder of the term in the event that the Chairperson is unable to continue, or withdraws from the position. The responsibilities of the Vice-Chairperson are to:
  - 6.6.1 Assume the Chairpersons duties in the event that the Chairperson in unavailable,
  - 6.6.2 Assist the Chairperson to ensure that meeting arrangements are complete,
  - 6.6.3 Organize technical sessions
  - 6.6.4 Acquaint new members with the USERS GROUP charter, and perform other such duties as the Chairperson may designate.
- 6.7 The responsibilities of the Secretary are to:
  - 6.7.1 Maintain membership records,
  - 6.7.2 Work with the Chairperson and the Vice- Chairperson to manage and handle the administrative aspects of the USERS GROUP, and
  - 6.7.3 Distribute meeting notices, minutes, reports, and maintain the records of the USERS GROUP.
  - 6.7.3 Publish and distribute meeting notices, minutes, reports, and proceedings, and maintain the records of the USERS GROUP.**
- 6.8 The responsibilities of the Treasurer are to:
  - 6.8.1 Work with the Chairperson and the Vice Chairperson to manage and handle the financial aspects of the USERS GROUP.
- 6.9 The responsibilities of the Site Selection Coordinator are to:
  - 6.9.1 Chair the Site Selection Committee.
  - 6.9.2 Present site proposals to The USERS GROUP membership for final approval, and

**6.9.2 Present site proposals to Executive Committee of the User Group for final approval, and**

6.9.3 Coordinate with The Vice-Chairperson to ensure that the arrangements for the next meeting site location are addressed.

SECTION 7.0 - EXECUTIVE COMMITTEE

7.1 The executive committee will convene to ensure that the objectives of the USERS GROUP are met. The executive Committee consists of The following officers:

- 7.1.1 Chairperson
- 7.1.2 Vice-Chairperson
- 7.1.3 Secretary
- 7.1.4 Site Selection Coordinator
- 7.1.5 Past Chairperson, and
- 7.1.6 Treasurer.

SECTION 8.0 - MEETINGS

8.1 Regular meetings of the USERS GROUP shall be scheduled to meet twice a year, with each meeting lasting a minimum of two days.

**8.1 The User Group shall meet at last once a year, for a minimum of two days.**

8.2 Meetings are to be rotated among The participating members, or at other sites as directed by The membership.

8.3 Formal meetings will be conducted in according to Robert s Rules of Order. The presiding officer of the meeting has the authority to determine whether to conduct the meeting as an informal discussion or to require hat strict parliamentary procedures be followed. The general policy shall be to avoid the formal complexities of parliamentary procedure until such time as the issues warrants them.

8.4 Regular meetings shall be opened exclusively to employees of those organizations having membership in the Stereolithography Users Group (refer to section 5.1) invited guests as determined by the executive committee and representatives of 3D Systems Inc.

9.0 -Quorum

9.1 The number of voting members at any given meeting shall constitute a quorum for the purpose of conducting business. All voting shall be decided by a simple majority with the exception of ratifying proposed amendments.

